

Volunteer Registration

Thank you for deciding to register as a volunteer. So that we can offer you support and advice please take a few minutes to complete this registration document. You can choose not to answer any question. If you are unsure about any part of this document please ask for advice or assistance.

Data Protection:

1. At no time will we provide any of your details to a third party without your permission.
2. You have the right to see any information about you that we hold in a retrieval system such as a computer database or paper index system.
3. You have the right to challenge us about any information relating to you we hold in a retrieval system and have this changed.
4. You have the right for your details to be removed from a retrieval system.
5. We may compile statistical data from time to time but this will never include references to a particular individual.
6. In order to keep you up to date with information and events we may include you in our mailing list or email list.
7. We will never sell or give our mailing lists to a third party.

What will we do with the information you give us?

We will hold your information confidentially. Using the information we will try to match you with volunteering opportunities that appear to suit your preferences and availability. If we find a match we will contact you with the details of the volunteering opportunity; you can then decide if this is something you would like to become involved with as a volunteer or not. If not, we will continue to look for volunteering opportunities that you may be interested in. We will not send your name and contact details to an organisation seeking volunteers unless you have agreed with us that we may do so. We will never send anyone your personal details.

Criminal Record Certificates

Some organisations require that a criminal record check be carried on anyone who wishes to volunteer with them. This is often the case if the volunteering involves working with children or vulnerable persons. No criminal record checks will be made without your consent and you have been accepted as a volunteer for an organisation requiring such a check to be made.

Your Details & Preferences

Mr. Mrs. Miss Ms. (circle one)

First name(s).....

Surname.....

Address.....

Address.....

Address (Town).....

Address (County).....

Postcode.....

Do you agree to be contacted by Bracknell Forest Voluntary Action?

Yes No

Please circle as appropriate

Daytime telephone.....

Evening telephone.....

Mobile.....

Fax.....

Email.....

How did you hear about this Volunteer Centre?

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Please take a few minutes to look through the following lists. The Areas of Interest and the Activities that you choose help us to match you with volunteering opportunities.

Areas of Interest	Type of Activity
Please tick any of the following that apply to the opportunity:	Please tick any of the following that apply to the opportunity:
Animals	Administration
Art and Culture	Advice, Information and Support
Children	Architecture and Building Work
Disability	Art
Disaster Relief	Befriending and Buddying
Domestic Violence	Business, Management and Research
Drugs and Addictions	Campaigning and Lobbying
Education and Literacy	Caring
Elderly	Catering
Emergency Services	Community Work
Employment	Computers, Technology and Website Design
Environment	Counselling
Families	Driving
Gay, Lesbian, Bi and Transsexual	Employee and Group Volunteering
Health and Hospital and Hospices	Entertainment
Heritage	Finance Work
Homeless and Housing	First Aid
Human and Civil Rights	Fundraising
International Aid	Gardening
Legal Aid and Justice	General and Helping
Mental Health	Hostel Work
Mentoring	Languages
Millennium Volunteers (Now Vinolved)	Legal Work
Museums	Local Events
Music	Marketing, PR and Media
Politics	Mentoring
Prisoners and Ex-Offenders	Music
Race and Ethnicity and Refugees	National and International Events
Religion	Officials
Sport and Outdoor Activities	Practical Work and DIY
Women's Groups	Retail and Charity Shops
Youth	Sports Development
	Teaching, Training and Coaching
	Trusteeship and Committee Work
	Under 16 Volunteering
	Youth Work

Please give brief details of any previous relevant experience.

Please tick each box when you could be available as a volunteer.

	Sat	Sun	Mon	Tue	Wed	Thu	Fri
AM							
PM							
EVE							

Date of birth.....

Gender: Male Female (circle one)

Which age group are you in? (tick one)

Under 15	<input type="checkbox"/>
15-18	<input type="checkbox"/>
19-25	<input type="checkbox"/>
26-29	<input type="checkbox"/>
30-34	<input type="checkbox"/>
35-39	<input type="checkbox"/>
40-44	<input type="checkbox"/>
45-49	<input type="checkbox"/>
50-54	<input type="checkbox"/>
55-59	<input type="checkbox"/>
60-64	<input type="checkbox"/>
Over 65	<input type="checkbox"/>

What is your current employment status? (tick one)

Employed	<input type="checkbox"/>
Houseperson	<input type="checkbox"/>
Non employed	<input type="checkbox"/>
Retired	<input type="checkbox"/>
Student	<input type="checkbox"/>
Unable to Work	<input type="checkbox"/>
Unemployed	<input type="checkbox"/>

Which ethnic group do you feel you belong in? (tick one)

White British	<input type="checkbox"/>
White British (English)	<input type="checkbox"/>
White British (Scottish)	<input type="checkbox"/>
White British (Welsh)	<input type="checkbox"/>
White Irish	<input type="checkbox"/>
Other White background	<input type="checkbox"/>
White & Black Caribbean	<input type="checkbox"/>
White & Black African	<input type="checkbox"/>
White & Asian	<input type="checkbox"/>
Other Mixed background	<input type="checkbox"/>

Indian	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>
Other Asian background	<input type="checkbox"/>
Black Caribbean	<input type="checkbox"/>
Black African	<input type="checkbox"/>
Other Black background	<input type="checkbox"/>
Chinese	<input type="checkbox"/>
Any other background	<input type="checkbox"/>

Nationality.....

Religion.....

Are you disabled? Yes No Self Classified

If yes, please give details:

.....

Do you have access to transport? Yes No

Can you drive? Yes No

Driving. Only complete these questions if you drive.

Insured for voluntary driving?	<input type="checkbox"/>
Own transport available?	<input type="checkbox"/>
	<input type="checkbox"/>

If you can drive what licence type do you hold? *(tick one)*

Car Automatic	<input type="checkbox"/>
Car Full	<input type="checkbox"/>
Car Provisional	<input type="checkbox"/>
HGV - Class 1	<input type="checkbox"/>
HGV - Class 2	<input type="checkbox"/>
HGV - Class 3	<input type="checkbox"/>
Motorcycle	<input type="checkbox"/>
PSV/Coach	<input type="checkbox"/>

THANK YOU FOR COMPLETING THIS FORM, WE WILL NOW ENDEAVOUR TO MATCH UP YOUR INTERESTS WITH ONE OF OUR CURRENT VOLUNTEERING VACANCIES.

PLEASE RETURN THIS FORM TO:

Tracey Morgan
Volunteer Recruitment Officer.
Bracknell Forest Voluntary Action.
Ground Floor
Amber House
Market Street
Bracknell
Berkshire,
RG12 1JB
Email tracey.morgan@bfva.org Tel: 01344 383515