

# Bracknell Forest ChangeUp Consortium Meeting

held at Amber House, Market Street, Bracknell  
on Wednesday 15 September 2010 at 2.30 pm

## Minutes

Barbara Briggs (VSF)	BB	+		Ros Middleton (PCT)	RM	-
Abby Thomas (BFC)	AT	+		Frank Brenchley-Brown (BFCN)	FBB	-
Ed Glasson (Federation)	EG	+		Judy English (Administrator)	JE	+
Martin Gilman (BFVA)	MG	+		Joyce Ward (BFVA)	JW	+
Dilip Ladwa (BFMA)	DL	-		Lesley Doyle (BFC)	LD	+
Vicki Linton-Smith (Police)	VLS	-		Chris Cowap (BFVA)	CC	+
Isabel Mattick (Federation)	IM	-				

Present (+) Absent (-)

			Action
1	Welcome and Apologies	Apologies were received from IM, FBB, RM and DL.	
2	Minutes of last meeting and Matters Arising	<p>The minutes were accepted as correct. Matters arising:</p> <ul style="list-style-type: none"> <li>• CC contacted Mark Prayag, the new Services Manager at Rethink but he covers a large area and as part of the local implementation team on mental health is willing to report back from the forum. Eve Marshall is recovering. Natausha Van Vliet is committed to Children and Young People so unlikely to have time for forum.</li> <li>• East Berks Consortia – Slough has still not agreed and BFVA trustees are against because of localism. There was some indication from Kat Pearce that some money will be available and MG will review in the new year.</li> <li>• Fed Business plan – a meeting with CC/EG has taken place..</li> <li>• Terms of Reference were agreed by email.</li> <li>• National Support Services – difficulty in getting into the website has been raised with Kat Pearce from CapacityBuilders.</li> <li>• CC sent out MG's presentation and the Impact Report.</li> <li>• KE is attending the LGBT meeting next week.</li> <li>• CapacityBuilders visit – all supporting paperwork handed over to Kat Pearce and all seems satisfactory. CapacityBuilders CEO has resigned.</li> </ul>	
3	Finance	CC distributed an expenditure summary sheet for the year. As previously agreed the underspend following support for BFMA and Fed events was used towards commissioned work for the impact project. The balance of the monies to Sarah Morland was paid from the 2010/11 budget leaving £565 available for AGMs, events, etc.. All other figures and costings relate to part of CC/JE salaries.	
4	East Berkshire Consortia Conference	See matters arising.	
5	Business plan/Work plan	CC has added more detail in the action plan and comments re risk assessment and linked the business plan with the project and action plan. MG commented on the need to identify parts which can be done with little money or combined with existing work. We will continue to work through the work plan and monitoring to	

		CapacityBuilders is not due until the end of the year.	
6	Equalities Project Report	<p>CC gave an update on the project's three areas:</p> <ul style="list-style-type: none"> <li>The Faith and Belief steering group's first meeting was well attended with reps from Kerith, Newbold, BF Christian Network, SACRE, Bracknell Team Ministry, Bah'ai and BICS and CC/JE will email the minutes with Consortium minutes. Focus is on finding common ground and understanding each others faiths.</li> <li>Toulou Scott distributed a leaflet re different requirements for each faith, relating to health issues, etc for the group to work on a version for BF.</li> <li>Inter faith week on 23 November will be discussed at the next meeting and the Bah'ai event with BFC is on 25 November.</li> <li>AT commented that there is money available to build on the BFVA mapping and find out opinions and grievances. AT/MG will be interviewing three groups and decisions will be relayed to the Consortium</li> <li>Minorities – continuing to develop minority groups especially People in Harmony and Nepali groups in Bracknell and Sandhurst. BFC and PCT are providing ESOL . Fillipino group is restructuring and there is also one in Crowthorne – EG to contact. BFMA meeting cancelled again. 18 January 2011 – Equalities Conference at Newbold.</li> <li>Three fact sheets – equalities bill, equalities impact assessment, equalities agenda and the VCS leading to the conference.</li> <li>KE attending LGBT and contacts with travellers being pursued. AT to talk to CC re equalities.</li> <li>NHS want to use equalities impact assessment alongside their survey, but MG currently not getting involved as the equalities assessment should affect the survey.</li> </ul>	<p>EG</p> <p>AT/CC</p>
7	VSF/Fed/BFMA Reports	<ul style="list-style-type: none"> <li>BB gave a brief update on VSF- AGM will be held on 21 September with speakers from TVP. As there is concern from some groups about cuts, etc, time will be allocated for these to be voiced. MG commented that groups may need to think about working more collaboratively.</li> <li>EG gave a verbal update from his written report (see attached). The next Fed meeting in October will discuss the business plan. The Fed signed the Climate Change Declaration last October and the plan has to be agreed at the next meeting. EG is now stepping back from some commitments and discussion on who does what will take place at the AGM. Funding is still a problem and Community Association members to be approached for subscriptions. The Grassroots grant was refused because the Fed is not a front line organisation.</li> <li>BFMA – the AGM was held on 20 July with good representation. MG commented that information is distributed but it is very difficult to get any response and therefore not a lot of progress occurs. Groups want to continue.</li> </ul>	Attached
8	AOB	<ul style="list-style-type: none"> <li>MG reminded about BFVA's AGM on 12 October. There will be no guest speaker but continuing focus on the Big Society.</li> <li>PCT changes – Bracknell already has a consortium in place but no decision about whether Bracknell will stand alone or join up with other authorities. There are commissioning issues for the sector.</li> <li>The health structure continues but current mapping has GPs overview and priorities leading to Quality Care Commissioning for which groups have to be registered and small voluntary groups will not register. RM being replaced by Gill Major in November (children and carers)</li> <li>CYP Forum had CWDC grant for events and children's workforce development and this has now ended but council can contract a local organisation so £20,000 to be spent by end March. Forum has made a proposal for dedicated worker with</li> </ul>	

		hopefully a 6 month contract for an existing worker and in negotiation with council. <ul style="list-style-type: none"><li>• At asked about the future of Raise and whether it was likely to stay regional. MG said there was to be a Big Society community cohesion discussion next week.</li></ul>	
9	Date of next meeting	Wednesday 24 November 2010 at 2.30 at Amber House	