

# Bracknell Forest ChangeUp Consortium Meeting

held at Fitzwilliam House, Skimped Hill Lane, Bracknell  
on Tuesday 12 February 2008 at 3 pm

## Minutes

Barbara Briggs (VSF)	BB	+		Sarah Scales (PCT)	SS	+
Fiona Heston (BFBC)	FH	-		Frank Brenchley-Brown (CTIB)	FBB	-
Ed Glasson (Federation)	EG	+		Judy English (Administrator)	JE	+
Isabel Mattick (Federation)	IM	+		Joyce Ward (BFVA)	JW	+
Laura Collard (CIC)	LC	+		Lesley Doyle (BFBC)	LD	+
Vicki Linton-Smith (Police)	VLS	+		Chris Cowap (BFVA)	CC	+
Martin Gilman (BFVA)	MG	+		Dilip Ladwa (ASP)	DL	+
Nick Higson (Rethink)	NH	-				

Present (+) Absent (-)

			Action
1	Welcome and Apologies	LD opened the meeting and welcomed everyone. Apologies were received from FH, FBB and NH.	
2	Minutes of last meeting and Matters Arising	The minutes were accepted as correct.	
3	Capacity Builders	<p>MG reported on recent meetings he had attended. If the Consortium is considered fit for purpose it is likely to receive £22,000 per annum for 3 years, but if no project money is received, there will be nothing to manage. The information should be received by 31 March and MG commented that the compact has been broken by late funding announcements. The project forms should have been received by 8 February but arrived today and need to be submitted by 29 February. The proposed plan was for 6 projects including consortium development, community cohesion and engagement, which fit with the LAA and LSP. Now that only 1 project can be submitted, MG suggested that community cohesion and engagement and consortium development should go together as one project for which £28,000 may be available. Money for Project 2 – training and Project 3 – funding may be available as sub-regional bids. MG asked if the Consortium was happy to agree this suggestion and the committee agreed. LD thanked MG/CC/JE for all the work in producing the business and strategy plans. MG explained that a joint bid with Wokingham had gone to Improving Reach for a BME Worker and a Faith Worker and the result should be known by 29 February.</p>	
4	Finance	<ul style="list-style-type: none"> <li>Underspend - all money must be spent so some invoices have been received for training taking place after March 08.</li> <li>Remuneration for extra work – it was agreed that an honorarium of £945.26 should be paid to CC for all her overtime on preparing the business and strategic plans. MG will check the spreadsheet and if the remaining £474 is correct, people can put in expenses by 22 February and any remaining money will then be split equally between VSF/Fed/ASP.</li> </ul>	

5	Partnership Development Officer	CC 's report had been circulated prior to the meeting. SS raised a query about Bracknell Civic Society. CC explained that 2 people had approached BFVA about starting a Civic Society in Bracknell to look at buildings and the environment, etc. There will be an open meeting in June and information has been sent to Town and Country. LD thanked CC for her report.	
6	Progress Reports	<ul style="list-style-type: none"> <li>• FCG – EG distributed his report and said that the AGM was successful and thanked BFVA for the support. IM commented that the next health consultation meeting is on 19 March and that it is vital that everyone responds in order to obtain health services in Bracknell.</li> <li>• VSF – BB reported that another open meeting is being planned for 10 March to look at interest in a focus group on disabilities.</li> <li>• ASP – DL commented that the AGM had been hugely successful and thanked BFVA for the support. He had attended a UNI event held in Reading and had raised the issue about who belongs to UNI – ASP or lead agency.</li> <li>• MG reported that the small room is being converted into an office which will have a desk, computer and dedicated phone line for use by ASP groups.</li> <li>• BICS now has charitable status.</li> </ul>	
7	Any other Business	<ul style="list-style-type: none"> <li>• CC reminded about the C&amp;YP event being held on 13 February at 7 pm for 7.30 on Safeguarding and the Internet.</li> <li>• MG reminded about the Voluntary and Community Conference being held on 22 May at the Kerith Centre and suggested that we may be able to use it as a showcase for some of the groups to present their work. Input from groups will be requested.</li> </ul>	CC
8	Date of next meeting	Thursday 24 April 2008 at 8.30 am at Fitzwilliam House	