

Bracknell Forest Minorities Alliance Meeting

held at Fitzwilliam House, Skimped Hill Lane, Bracknell
on Tuesday 30 June 2009 at 7 pm

Minutes

Martin Gilman (BFVA)	MG	+	Zack Anucha (African & Caribbean Org)	ZA	+
Hassen Boodoo (BICS)	HB	+	Tayo Owodunni (UNI)	TO	-
Daisy Bret-Holt (Berks Filipino Assoc)	DBH	-	Assila Bibi Tegally (BICS)	ABT	+
Dilip Ladwa (ASP)	DL	+	Judy English (BFVA)	JE	+
Chris Cowap (BFVA)	CC	+	Mohamed Riaz (BICS – Chair)	MR	-
Raman Patel (ICAB)	RP	+	Durga Ramjali (Sandhurst Nepalese Community)	DR	-
Val Hoskins (People in Harmony)	VH	-			

Present (+) Absent (-)

			Action
1	Welcome and Apologies	DL opened the meeting. There were no apologies.	
2	Minutes of last meeting and Matters Arising	Correction noted – incorrect spelling of Ahmadiya Muslim Association. These were then accepted as correct. Matters arising: <ul style="list-style-type: none"> DL requested that the contact list for minority groups be reviewed as an agenda item at a future meeting and no effort spent on that till such time as the list grows. 	
3	Finance	No change since last meeting.	
4	BHM 2009	ZA reported that two events are to be held over 4 weeks with the main event being on 25 October to run from 5 pm to 8 pm. He is waiting to hear from Easthampstead Baptist Church about availability. MG said that KE will search for an appropriate venue to cater for 200-300 people. ZA has a budget of £750 for the event. He also has a link in to Easthampstead Park School where over 3 weeks assemblies, workshops and a presentation will be held on the theme of Pride and Achievements. ZA is applying for a grassroots grant of £2860 and this needs to be submitted tomorrow (1 July).	MG/KE
5	Revising the Constitution	<ul style="list-style-type: none"> DL proposed that BFMA should apply for charitable status and this was agreed by those present. DL to progress with CC. MG will check out Trustee liability insurance. The objects have been re-ordered incorrectly and DL presented suggested re-wording which was discussed. He will send this out by email for comment and agreement. 	DL/CC MG All
6	BFMA Website Update	DL has had discussions with UNI web designer who suggested either using custom development of the website or using Adobi software which is free. This would cost in total £615 of which UNI would contribute £600. DL will forward links to look at some designs. The suggestion is that each group will have its own input to an overall site.	DL

7	BFMA Logo	Linked in with the Uni web designer is the option for a Logo design for £400. There would be 4 options presented with 2 changes available on the chosen option. It was suggested that the grassroots grant could be used. DL requested a response to the suggestion by 14 July.	All
8	BFMA Leaflet	DL suggested that a decision on the leaflet format be deferred until we have a logo.	
9	Funding strategy/bids	<ul style="list-style-type: none"> • MG reported that a Funding Advice Worker has been appointed to start on 27 July. • Work has started on the multi faith forum with a meeting to be held in 2/3 weeks' time. • An Equalities Development Officer is to be appointed to start on 1 September. 	
10	Change of name and signatories on the Bank Account	This has been done.	
11	CPA Consultation Update	Area audit of the Council and Partners. Day time meeting with only 1 day's notice so many unable to attend. DL attended and pointed out the bad timing of consultations again and also the lack of feedback. DL will circulate links to previous CPA assessments.	DL
12	Any other business	<ul style="list-style-type: none"> • MG reported that 28 enquiries have been received for the Equalities Development post and asked for someone from BFMA to be involved in shortlisting on 8 July and interviewing on 21 July. It was agreed that DL would be involved. • CC will send out a brief update on Community Cohesion with the minutes. • CC is in contact with BFC Licensing Officer to put together information on all aspects of running events. • HB asked about access to a basic Food Hygiene course and CC will forward information about free BFC courses. • BFMA Open Event – it was decided to defer the next event until the autumn to be able to involve the new Equalities Development Officer. MG suggested that this event should include a workshop to encourage people to join BFMA. 	DL CC CC CC
14	Date of next meeting	<ul style="list-style-type: none"> • Full committee meeting on Tuesday 8 September 7 pm at Fitzwilliam House • Open Event Thursday 1 October, 6.30 pm for 7 pm 	