

Additional Support Programme Meeting

held at Fitzwilliam House, Skimped Hill Lane, Bracknell
on Tuesday 12 February 2008 at 7 pm

Minutes

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|--|-----|---|--|-----|---|
| Martin Gilman (BFVA) | MG | + | Zack Anucha (African & Caribbean Org) | ZA | - |
| Hassen Boodoo (BICS) | HB | + | Tony Fernandez | TF | - |
| Daisy Bret-Holt (Berks Filipino Assoc) | DBH | - | Assila Bibi Tegally (BICS) | ABT | - |
| Dilip Ladwa (ASP) | DL | + | Judy English (BFVA) | JE | + |
| Chris Cowap (BFVA) | CC | + | Mohamed Riaz (BICS – Chair) | MR | - |
| Raman Patel (ICAB) | RP | + | Durga Ramjali (Sandhurst Nepalese Community) | DR | - |
| Nick Higson (Rethink) | NH | + | Aiste Radzeviciute (Rethink) | AR | + |

Present (+) Absent (-)

| | | | Action |
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| 1 | Welcome and Apologies | DL opened the meeting. Apologies were received from MR and ABT. DL welcomed Nick Higson and Aiste Radzeviciute from Rethink. NH explained that Rethink is a charity supporting people suffering and recovering from severe mental health problems. Rethink is now starting to work more with BME groups in the Bracknell area and wish to introduce a befriending service to assist those people isolated by mental illness. These volunteers will receive basic mental health awareness training together with drug and alcohol awareness training and plenty of support. Nick outlined the various services provided by the national organisation and pointed out that BME groups are also offered a language line for interpretation. DL agreed that the ASP will notify BME groups that Nick is available to visit and explain the Rethink services. | CC/JE |
| 2 | Minutes of last meeting and Matters Arising | <ul style="list-style-type: none"> Big Wheeler Training – CC reported that currently only 3 names have been received and she is awaiting confirmation from Mira Haynes that the training can go ahead. The bank account has been opened. RP requested details of the mini bus and CC said these will be in the next newsletter. Finance – MG had responded to DL's figures. DL explained that the response had not addressed the details in letter to MG as the response dealt with the whole of the Change Up project rather than the ASP element. DL further stated that there was no point in pursuing this further. Development Plan is to be a regular agenda item and CC will circulate. Improving Reach – the funding strategy day has been arranged for Saturday 22 March. CC will email the Town and Country deadlines and distribute the UNI regional contact list to all members. Office space – a desk, filing cabinet, computer and dedicated phone line in Fitzwilliam House will be available shortly for use by any member of the ASP groups. | <p>CC</p> <p>CC</p> <p>CC</p> <p>CC</p> |

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| 3 | Finance | <ul style="list-style-type: none"> • CC circulated the outline budget and will provide a breakdown for the office space costs. It was agreed that if the ICAB events on 23 February and 8 March could be used to promote the ASP, there was a possibility that some funding could be supplied. • There is funding available for the production of leaflets and posters but these need to be ordered and invoiced before 31 March 2008. Information for such leaflets needs to be with CC by Friday 29 February. CC will email members. • The BICS display materials (excluding the boards) can be paid for provided this is claimed for by mid March 2008. • Expenses can be claimed for the event in Slough on 8 March. • Training – representation training has been arranged and if there would be sufficient support, a session could be organised specifically for ASP groups. 2 July was suggested as a possible date. CC will email the budget summary and the representation training to members. | CC CC |
| 4 | Update on UNI | DL attended a regional meeting and has requested a speaker to attend an ASP meeting. | |
| 5/6 | Update on CDF/ Improving Reach Bid | The money has to be spent by 31 March. A bid has gone in for a main project but there will not be separate money for ASP. An Improving Reach bid has been made jointly with Wokingham for a BME Worker and a Faith Groups Worker but a total of 947 applications has been received across the country. The UNI bid might adversely affect the other bids. | |
| 7 | Extended Services Conference | Deferred to next meeting. | |
| 8 | Name for BFASP | It was agreed that the new name should be Bracknell Forest Minorities Alliance – www.bf-ma.org . DL will check that this domain is available and will purchase it. | DL |
| 9 | Black History Month | Deferred to next meeting. | |
| 10 | Inviting UNI leaders to meeting | CC will investigate venues and dates for an open meeting and UNI leaders will then be invited. | CC |
| 12 | UNI/Regional Representation | UNI sees the lead agency as the member and this needs to be clarified. | |
| 13 | Any Other Business | <ul style="list-style-type: none"> • CC will email a request from the Fire and Rescue Service for volunteers to help promote fire safety in individual's homes, particularly helping with language difficulties. • MG reminded about the Voluntary and Community Sector Conference on 22 May at the Kerith Centre. • | CC |
| 9 | Date of next meeting | Wednesday 26 March at 7 pm at Fitzwilliam House. | |